

Cheshire West and Chester Council

Trading Standards Verification Service Charges

Effective 1 April 2017 to 31 March 2018

All prices quoted in this document are exclusive of VAT

Cheshire West and Chester Council's Calibration Service fees are not covered in this document

Hourly charge

Hourly charge of service: £65 per hour (or part thereof).

Minimum charge

A minimum charge of £130 (2 hours) will be charged as standard.

The charge applied will include the duration of the visit, journey and administration time.

Mileage charge

Mileage is charged at £0.50 per mile

The journey distance is calculated as a return journey from Phoenix House (CW7 4BD) to the destination postcode as determined by the route planner on the AA website.

Hire of Specialist Equipment

Hire or use of specialist equipment will incur an additional charge, please discuss your requirements at the time of booking.

Disclaimer

By prior agreement with the submitter of the equipment, the service may vary the charge above in the following circumstances:

- Where the service faces competition from other approved bodies for their verification service and it is in the commercial interests of the service; or
- Where the submitter of the equipment provides additional assistance over and above that, which they are legally obliged to provide, e.g. labour, accommodation or equipment.



Hours of Operation

Verification fees apply to work carried out during normal office hours which are:

Monday to Friday 9am to 5pm

We are able to carry out work outside of these hours by prior arrangement and agreement at the time of booking.

VAT

All fees are subject to VAT at the current rate. The only exemption is if the service has a monopoly on the function due to statutory constraints.

At the time of booking

Please provide as much information about the equipment you wish to have verified, for example; manufacturer, model, serial number, capacity, approval number, scale division, etc. as well as the location and time the officer is required on site. This will help us to provide you with an estimated quotation.

If you wish to book please provide a purchase order number.

If you want the invoice to be sent to a different location, please provide the invoicing address.



Contact the Verification Service

For further information on available services or to book, please contact:

Rob Crewe
Lead Officer Trading Standards and Metrology

By telephone: 01606 271800 or 01244 973986

By email: calibrationservice@cheshirewestandchester.gov.uk

By writing or in person to:

Calibration Service
Cheshire West and Chester Council
Phoenix House
Clough Road
Winsford
CW7 4BD



Cheshire West
and Chester