



**CESHIRE WEST AND CHESTER
LEARNING DISABILITIES
PARTNERSHIP BOARD**

RULES

(also called TERMS OF REFERENCE)

January 2024



The Learning Disabilities Partnership Board reports to the Cheshire West and Chester Health and Wellbeing Board.

It helps the Health and Wellbeing Board understand the needs of people with learning disabilities.



Partnership Board members work to make life better for people with a learning disability, their carers, families and supporters.



Learning Disabilities Partnership Board Meetings

Board Members decide meeting dates together.

There are at least 4 meetings a year.

Meetings and Actions are recorded in Easy Read Format and shared with all board members.



The Council will support the Board with organisation and paperwork.

Learning Disabilities Partnership Board Leadership



The Council will name a Chair and Deputy Chair for the Board. They might be senior staff from organisations who are part of the Board.

A person with a learning disability will be named as a Co chair for each meeting.

All Board members with a learning disability can take a turn at this if they want to.

The Co Chair will be supported to make a report for the meeting about a subject they choose.





Learning Disabilities Partnership Board Members

Anyone who wants to help can ask to join the Partnership Board. Members are asked to attend all of the meetings.



Members must make sure they speak at the meetings in a way that is easy for everyone to understand. For example, no jargon or difficult words. And any presentations or information given must be in easy read or a very simple document. Guidelines are available to help.



People might be asked to leave the Board if they miss three meetings in a row with no good reason.

Learning Disabilities Partnership Board members will usually be:

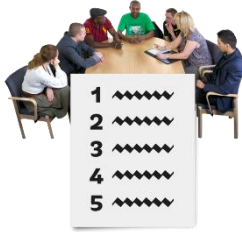


- people with a learning disability or their advocates or carers who help them speak up
- Local Authority Councillors
- Local Authority Director of Adult Social Care
- Local Authority Director of Vivo Care Choices
- Local Authority Senior Access Officers
- Local Authority commissioning, housing and social care staff
- Cheshire West Community Safety Partnership staff and Healthwatch staff
- staff from local voluntary and community sector organisations and Service Providers.
- staff from local NHS organisations.
This includes hospitals, community health service providers and NHS commissioners who decide how money is spent.



Learning Disabilities Partnership Board

Sub Groups



The Board has set up these sub-groups to work on important issues. The Board might decide to change the sub groups to do different work.



1) Safe and Accessible Homes

This group works to make sure that everyone:



- lives in a suitable safe comfortable home
- can get adaptations to their home when they need them
- only pays what they can afford for any changes.



2) Friendships and Being Part of the Community

This group works to make sure that everyone:



- has the chance to meet and make friends and have relationships
- has the chance to take part in enjoyable social and educational activities
- can get about safely and easily
- has the chance to develop skills and confidence, help others, have a voice and feel part of contribute to their community.



3) Reaching our Potential



This group works to make sure that everyone:

- is supported to find and keep paid or volunteer work if they want to.
- is supported to access education and training to help them get work if they want to. Or to develop practical and social skills.
- is encouraged to develop and enjoy personal interests and skills to improve health and wellbeing.



Easy read information is available about all the groups.



What the Learning Disability Partnership Board wants to achieve for people with a learning disability in Cheshire West

To make sure that everyone:



✓ Has the same rights, opportunities and choices as everyone else

✓ Has the right to be safe, well and treated with dignity and respect



✓ Gets good quality support when and where they need it

✓ Has access to services to help them live independently. Close to their family, friends and chosen community



✓ Has family or carers who have the same rights, opportunities and choices as everyone else.



How the Learning Disability Partnership Board will make this happen

✓ Making sure everyone can have a say in decisions. Including people who have lots of support needs



✓ Making sure that people with a learning disability have as much choice and control of their lives as possible. Making sure they have personal support plans about their needs and wishes. And that they can get advocates to help them speak up if needed



✓ Supporting people with a learning disability to live a safe and happy life. With better health, housing and leisure and good relationships



✓ Supporting people with a learning disability to tell their stories. So people in charge of services hear what they want and need

✓ Finding out about good practice and sharing ideas and information.

How the Learning Disability Partnership Board will check this is happening



✓ By making sure that people and their representatives are fully involved in designing, planning and running services



✓ Learning from the experiences of people with a learning disability and their families or carers



✓ Getting reports from people in charge of services. Checking that services are working well and how the money is being spent

✓ Comparing what happens in our area with other places. And having regular board meetings.